

# LEAGUE OF WOMEN VOTERS OF LAS VEGAS VALLEY

## BYLAWS

### ARTICLE I

#### NAME

The name of this organization shall be League of Women Voters of Las Vegas Valley, hereinafter referred to in these bylaws as LWVLVV. This local League is an integral part of the League of Women Voters of the United States, hereinafter referred to in these bylaws as LWVUS, and of the League of Women Voters of Nevada, hereinafter referred to as LWN.

### ARTICLE II

#### PURPOSES AND POLICY

Sec. 1. **Purposes.** The purpose of the LWVLVV shall be to promote political responsibility through informed and active participation of citizens in government.

Sec. 2. **Political Policy.** The LWVLV may take action on local governmental measures and policies in the public interest in conformity with the Principles of the LWVUS, and may take action on state legislative measures affecting Clark County particularly, provided authorization has been received from the State Board of the LWN. The League and Board of Directors shall not support or oppose any political party or candidate.

### ARTICLE III

#### MEMBERSHIP

Sec. 1. **Eligibility.** Any person who subscribes to the purposes and policy of the League shall be eligible for membership.

Sec. 2. **Types of Membership**

- a. Voting Members. Citizens at least 18 years of age who join the League shall be voting members of local Leagues, state Leagues and of the LWVUS; (1) individuals who live within an area of a local League may join that League or any other local League; (2) those who reside outside the area of any local League may join a local League or shall be state members-at-large; (3) those who are full time students may join at reduced dues; (4) those who make a lump-sum life membership payment to the LWVUS shall be paid life members and those who have been members of the League for 50 years or more shall be honorary life members excused from the payment of dues.

- b. Associate Members. All others who join the League shall be associate members. They shall not be eligible to vote. A special dues rate for associate members may be determined by the board.
- c. Honorary Non-voting Members. Honorary non-voting memberships may be granted upon action by the members at an annual meeting. They shall pay no dues.

## ARTICLE IV OFFICERS

Sec. 1. **Election, Qualifications and Term.** The officers of the LWVLVV shall be a president, a first vice-president, a second vice-president, a secretary and a treasurer. They shall be voting members of the LWVLVV and shall be elected at the annual meeting to hold office until the close of the next annual meeting or until their successors have been elected and qualified.

Sec. 2. **The President.** The president shall have such powers of supervision and management as customarily pertain to the office including appointment of a committee chairman with the approval of the board; shall preside at all meetings of the organization and the board, or designate another person to do so; shall be, ex officio, a member of all committees except the nominating committee; may sign or endorse checks, drafts and notes in the absence of the treasurer; and shall perform such other duties as the board may direct. In the event of the absence, disability, resignation or death of the president, the vice-presidents, in order of their rank, shall assume the office. If no vice-president is able to serve as president, the board shall fill the vacancy from among the elected directors.

Sec. 3. **The Vice-Presidents.** The first Vice President shall serve as President in the absence of the President, and shall also serve as parliamentarian and be responsible to have the bylaws at every meeting. The second Vice President shall be in charge of administration.

Sec. 4. **The Secretary.** The secretary shall keep minutes of the meetings of the membership and of the board. The secretary shall notify all officers and directors of their election and shall sign with the president all contract and other instruments when so authorized by the board, and shall perform such other duties as the president and board shall direct.

Sec.5. **The Treasurer.** The treasurer shall collect and receive all money due; shall be the custodian of these monies; shall deposit them in a bank designated by the board of directors; and shall disburse the monies as directed by the board. The treasurer shall present statements to the board at its regular meetings and an annual report at the annual meeting. The treasurer shall send out renewal notices to members in February and past-due notices in April with follow-up contacts as needed. A notice for payment of dues will go out in the February issue of the newsletter. A LWVLVV Audit Committee approved by the Board shall audit the annual financial statement.

ARTICLE V  
**BOARD OF DIRECTORS**

Sec. 1. **Selection, Qualifications and Term.** The board of directors shall consist of the officers of the LWVLVV, 4 directors elected at the annual meeting and the immediate past president. All directors shall be voting members of the LWVLVV. They shall serve until the close of the next annual meeting or until their successors have been elected and qualified. Vacancies other than the presidency may be filled by vote of the remaining members of the board.

Sec. 2. **Powers.** The board shall manage and supervise the business, affairs and activities of the LWVLVV subject to the instructions of the annual meeting. It shall select delegates to state convention and council and to national convention and council. It shall accept responsibility for such other matters as the national or state board may from time to time delegate to it. It shall have the power to create such special committees as it deems necessary and shall perform such other duties as are specified in these bylaws.

Sec. 3. **Meetings.** At least 4 regular meetings of the board shall be held annually. The president may call special meetings and shall call a special meeting upon the written request of 3 members of the board. More than 3 unexcused absences from regular board meetings shall constitute a resignation. Regular and special board meetings may be held by electronic means, such as telephone conferencing, video conferencing and email. Notice of all regular meetings shall be given by USPS, electronically, phone or fax at least seven days prior to the meeting.

Sec. 4. **Quorum.** A majority of the members of the board of the LWVLVV shall constitute a quorum.

ARTICLE VI  
**MEETINGS**

Sec. 1. **Membership Meetings.** There shall be at least 4 general membership meetings each year. The time and place shall be determined by the board. The board may call a special general membership meeting and shall call such a meeting upon the written request of 15 voting members.

Sec. 2. **Annual Meeting.** An annual meeting shall be held in the Spring of each year, the exact date to be determined by the board. The annual meeting shall adopt a local program for the ensuing year; elect officers and directors of the LWVLVV and officers for the LWVLVV Educational Project Board, the chair and 1 member of the nominating committee; adopt a budget; and transact such other business as may properly come before it. Absentee or proxy voting shall not be permitted.

Sec. 3. **Quorum.** Fifteen voting members shall constitute a quorum at all business meetings of the LWVLVV, provided written notice of the meeting is sent to the membership at least one week in advance.

## ARTICLE VII NOMINATIONS AND ELECTIONS

Sec. 1. **Nominating Committee.** The nominating committee shall consist of three members. The chair and one member, who shall not be members of the board, shall be elected at the annual meeting. Immediately after the annual meeting, the board shall appoint one of its members to the committee. Vacancies shall be filled by appointment by the board.

Sec. 2. **Report of Nominating Committee.** The report of the nominating committee, containing its nominations for officers and directors of the LWVLVV and officers for the LWVLVV Educational Project Board, and the chair and one member of the next nominating committee, shall be made available to the members at least one month before the annual meeting. The report of the nominating committee shall be presented to the annual meeting. Nominations may be made from the floor immediately thereafter provided the consent of the nominee has been obtained.

Sec. 3. **Election.** Election shall be ballot except if there is only one nominee for an office it shall be by voice vote. A majority vote shall constitute an election.

## ARTICLE VIII PRINCIPLES AND PROGRAM

Sec. 1. **Principles.** The principles are concepts of government adopted by the national convention and supported by the League as a whole. They are the authorization for the adoption of national, state and local programs.

Sec. 2. **Program.** The program of the LWVLVV shall consist of action to implement the Principles and those local governmental issues chosen by the annual meeting for concerted study and action as follows:

- a. Voting members may make recommendations to the board at least two months before the annual meeting.
- b. The board shall consider these recommendations and formulate a proposed program which shall be made available to the members at least two months before the annual meeting.
- c. The annual meeting shall adopt a program by a majority vote. Program recommendations submitted to the board at least two months before the convention but not proposed by the board may be considered by the annual meeting provided that the annual meeting shall

order consideration by the majority vote and the annual meeting shall adopt the item by a majority vote.

Sec. 3. **Program Action.** Members may act in the name of the LWVLVV only when authorized to do so by the appropriate board. They may act only in conformity with, and not contrary to, a position taken by the LWVLVV, the LWVNV and the LWVUS.

## ARTICLE IX

### FINANCIAL ADMINISTRATION

Sec. 1. **Fiscal Year.** The fiscal year of the LWVLVV shall be from April 1 to March 31 of each year.

Sec. 2. **Dues.** Annual dues shall be due and payable each April 1 for the new fiscal year. Any member whose dues are unpaid by October 1 shall automatically be dropped from local and national membership provided the treasurer has given at least 30 days advance notice. Any new member joining after January 1 shall pay one-half of the annual dues amount for the remainder of the fiscal year. No refund of dues will be made to members resigning prior to the end of the fiscal year.

Sec. 3. **Budget Committee.** The budget shall be prepared by a committee which shall be appointed for that purpose at least three months before the annual meeting. The treasurer shall be, ex officio, a member of the budget committee but shall not be eligible to serve as chair. The proposed budget for the next fiscal year shall be made available to all members at least one month before the annual meeting.

Sec.4. **Distribution of Funds on Dissolution.** In the event of the dissolution of the LWVLVV all moneys and securities which may at the time be owned by or under the control of the LWVLVV shall be paid to the LWVNV after the state and national per member payments and other obligations have been met. All other property of whatsoever nature, whether real, personal, or mixed which may at the time be owned or under the control of the LWVLVV shall be disposed of to such person, organization, or corporation for such public, charitable or educational use and purposed as the board in it absolute discretion may designate.

ARTICLE X  
**INDEMNIFICATION**

Officers, directors, employees and agents of LWVLVV shall be indemnified for any costs, expenses or liabilities necessarily incurred in connection with the defense of any action, suit or proceeding in which they are made a party by reason of being or having been a member serving in an elective or an appointed capacity. No member or employee shall be indemnified when adjudged in the action or suit to be liable for negligence or misconduct in the performance of duty.

ARTICLE XI  
**PARLIAMENTARY AUTHORITY**

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the organization in all cases to which they are applicable and are not inconsistent with these bylaws.

ARTICLE XII  
**AMENDMENTS**

These bylaws may be amended by two-thirds vote of the voting members at the annual meeting provided that the proposed amendments were submitted to the membership in writing at least one month in advance of the meeting.